

**City of Payne Springs  
State of Texas  
County of Henderson**

**Workshop Meeting Agenda  
6:00 P.M. Wednesday March 11, 2020  
Payne Springs, Texas**

Call to Order  
Pledge of Allegiance

**Public comments:**

**New Business:**

1. Financial Overview.
2. Administrative Overview.
3. Road Work.
4. Impound Lot.
5. Community Outreach.

**Adjourn**

**Attest/S:**

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**Vincent Babb –Mayor Pro-Tem**

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**Karen Juica - City Secretary**

**CERTIFICATION**

I, Karen Juica, do hereby certify that the above notice was posted in the screening box in front of the City Hall of Payne Springs on March 5, 2020, at 4:00 P.M. I further certify that the Monitor was properly notified of the meeting stated above.

**WORKSHOP MEETING MINUTES  
FOR THE  
CITY OF PAYNE SPRINGS, TEXAS  
March 11, 2020**

**Mayor Pro-Tem Vincent Babb called the meeting to order at 6:00 pm.**

**Mayor Pro-Tem Vincent Babb lead the Pledge of Allegiance.**

**Mayor Pro-Tem Vincent Babb, Andrea Miller, Dutch Antonisse, Cody Barnett, Michael Juica and Karen Juica were present.**

**Public Comments: None**

**NEW BUSINESS**

**Item # 1 Financial Overview**

**Budget - Mayor Pro-Tem Vince Babb stated him and Dutch Antonisse talked about doing a review on the Budget at the 6 months mark to see if we need to adjust the budget, unexpected expenditures will happen.**

**Bank - Mayor Pro-Tem Vincent Babb stated there is an opportunity to shop for a new bank, by the end of month. Karen Juica gave a brief explanation of the bank situation, the bank will be transferring over at the end of the year. Dutch Antonisse stated he would like to see information on two other banks and how they compare with what we have now. After a brief discussion over the City banking Dutch Antonisse will get with banks for banking information for Council to compare, no later than July.**

**Grants – Mayor Pro-Tem Vincent Babb stated I am speaking about a grant for the community, like a park grant, something to center the community around. Andrea Miller stated there are grants out there for City improvements. After a brief discussion Mayor Pro-Tem Vincent Babb stated I just wanted to put some feelers out there so the Council can do a little research.**

**Item #2 Administrative Overview –**

**Legal Authority. - Mayor Pro-Tem Vincent Babb stated we have checks and balances we have to adhere to, the council is a working council, I just guide it along, I would like the meetings to flow and not be forced.**

**Roles & Responsibilities – Mayor Pro-Tem Vincent Babb stated everyone has roles and responsibilities we need to be aware of. On the TML website there is a handbook on Council Rules and Responsibilities.**

**Continuity of Service - Mayor Pro-Tem Vincent Babb stated Continuity Service is where someone could step in and do your job, if someone is out for an extended period of time, there is a manual of task and when they need to be done, the detail for the initial phase would be vague and then you need to crunch it down into steps, so if someone had to get the manual they would know step by step what is to be done, I would like this done within 2 years.**

**Item #3 Road Work -**

**Fema – Mayor Pro-Tem Vincent Babb stated we have 25 sites, the Road Crew needs to have 5 workers including Danny Simpson. Dutch Antonisse stated when we were on the phone with FEMA they stated it would be two weeks to get approval for the Scope of Work Change and here it is almost 6 weeks and still no response from FEMA.**

**Interlocal Agreement – Michael Juica talked with the Gun Barrel City Manager over the roads, we can work together with them, have an Interlocal agreement, the road manager will talk to his council to see if they are willing to do that. Scott Tuley should be here to do a presentation on how he can help us with an Interlocal agreement.**

**Workforce / Equipment - Mayor Pro-Tem Vincent Babb stated he would like to get the street workers t-shirts, so they don't have to wear their own, it will make the street workers be identifiable as street workers.**

**Item #4 Impound Lot –**

**Security – Mayor Pro-Tem Vincent Babb stated the big problem with the security is the location of the Impound Lot, we put up cameras and lights, we can put up more cameras but I don't think that will help.**

**Location - Mayor Pro-Tem Vincent Babb stated if we move the impound to next door I feel it would be more secure being rite next to the Police Department. Dutch Antonisse stated he would look into how much it would cost to move it over by city hall and make a budget for moving it over. Michael Juica stated the City should get with the water company to make sure the board is okay with this.**

**Item #5 Community Outreach –**

**Social Media – Mayor Pro-Tem Vincent Babb stated this is free advertisement we need to choose one to keep it updated, My wife and I will take care of a Facebook page up to date, we will have Hackers and Haters but there is nothing we can do about it. Andrea Miller stated her daughter has software to do the marketing on Facebook and she would probably help the city out.**

**Christmas Tree Lighting – Mayor Pro-Tem Vincent Babb stated he is looking to bring the community together, to find out how we can help the community, a Christmas tree lighting would be a good place to start. Andrea Miller suggested a Car Show.**

**Scholarships - Mayor Pro-Tem Vincent Babb stated he is looking to make scholarships available for the students of Payne Spring City, how can we help the students of Payne Springs.**

**Mayor Pro-Tem Vincent Babb adjourned the meeting at 7:52 pm**

**A COMPLETE AND DETAILED ACCOUNT OF THE MEETING IS ON TAPE.**

**APPROVED:**

**ATTEST:**

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**Mayor Pro-Tem Vincent Babb**

**Karen Juica – City Secretary**

**KJ/bh**